



Buddhist Vihara (Temple) of
Queensland Inc
108 Eric Street, Goodna, QLD,
4300, Australia
07 3818 8806
goodnatemple@bvoqld.org

Membership Fee
Direct Debit Request & Authorization
Our Ref.....

**Request and Authority to debit the account named below to pay
BUDDHIST VIHARA (TEMPLE) OF QLD INC**

Purpose	Your membership fees go towards the regular cost of maintaining the Vihara and supporting the needs of the Sangha.
Request and Authority to debit	Your Surname or company name / Your Given names or ABN/ARBN "you" request and authorize BUDDHIST VIHARA (TEMPLE) OF QLD INC Direct Debit User ID 534063, ABN 20683886954 to arrange, through its own financial institution, a debit to your nominated account as set out below, the amount of \$20.00 once each calendar month \$240 once each calendar year \$60 once each quarter commencing on _____. This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from your account nominated below held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement attached herewith
Insert the name and address of financial institution at which account is held	Financial institution Name & Address _____
Insert details of account to be debited	Name/s on account _____ BSB number (Must be 6 Digits) __ _ _ - __ _ _ Account number
Acknowledgment	By signing and/or providing us with a valid instruction in respect to your Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and BUDDHIST VIHARA (TEMPLE) OF QLD INC as set out in this Request and in your Direct Debit Request Service Agreement.
Insert your signature and address	Signature: _____ Date: ____ / ____ / ____ (If signing for a company, sign and print full name and capacity for signing eg.. director) Address: _____ _____ Email: _____ Mobile: _____

Important: Scan the completed form and email to treasurer@bvoqld.org or Drop off the hard copy when you next visit the Vihara.



Buddhist Vihara (Temple) of
Queensland Inc
108 Eric Street, Goodna, QLD, 4300,
Australia
07 3818 8806
goodnatemple@bvoqlid.org

Membership Fee Direct Debit Service Agreement

This is your Direct Debit Service Agreement with the BUDDHIST VIHARA (TEMPLE) OF QLD INC. Direct Debit User ID 534063, ABN 20683886954 for **Donation to the Infrastructure Fund**. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit provider. Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR authorization

Definitions

account means the account held at *your financial institution* from which we are authorized to arrange for funds to be debited.

agreement means this Direct Debit Request, Authorization and Service Agreement between *you* and *us*.

banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit day means the day that payment by *you* to *us* is due.

debit payment means a particular transaction where a debit is made.

direct debit request means the Direct Debit Request between *us* and *you*.

us or **we** means **BUDDHIST VIHARA (TEMPLE) OF QLD INC** (the Debit User) *you* have authorized by requesting a *Direct Debit Request*.

you means the customer who has signed or authorized by other means the *Direct Debit Request*.

your financial institution means the financial institution nominated by *you* on the DDR at which the *account* is maintained

1. Debiting your account

1.1 By signing a *Direct Debit Request* or by providing *us* with a valid instruction, *you* have authorized *us* to arrange for funds to be debited from *your account*. *You* should refer to the *Direct Debit Request* and this *agreement* for the terms of the arrangement between *us* and *you*.

1.2 We will only arrange for funds to be debited from *your account* as authorized in the *Direct Debit Request*.

or

We will only arrange for funds to be debited from *your account* if we have sent to the address nominated by *you* in the *Direct Debit Request*, a billing advice which specifies the amount payable by *you* to *us* and when it is due.

1.3 If the *debit day* falls on a day that is not a *banking day*, we may direct *your financial institution* to debit *your account* on the following *banking day*. If *you* are unsure about which day *your account* has or will be debited *you* should ask *your financial institution*

2. Amendments by us	2.1 We may vary any details of this <i>agreement</i> or a <i>Direct Debit Request</i> giving any time by giving <i>you</i> at least fourteen (14) days written notice.
3. Amendments by you	3.1 You may change*, stop or defer a debit payment, or terminate this agreement by providing us with at least fourteen (14 days) prior notification by writing to: Buddhist Vihara (Temple) of Queensland Inc. 108 Eric Street, Goodna, QLD 4300, Australia or by emailing treasurer@bvogld.org ; or arranging it through your own financial institution, which is required to act promptly on your instructions. *Note: in relation to the above reference to 'change', your financial institution may 'change' your debit payment only to the extent of advising us BUDDHIST VIHARA (TEMPLE) OF QLD INC your new account details
4. Your obligations	4.1 It is <i>your</i> responsibility to ensure that there are sufficient clear funds available in <i>your</i> account to allow a <i>debit payment</i> to be made in accordance with the <i>Direct Debit Request</i>. 4.2 If there are insufficient clear funds in <i>your account</i> to meet a <i>debit payment</i>: (a) <i>you</i> may be charged a fee and/or interest by <i>your financial institution</i>; (b) <i>you</i> may also incur fees or charges imposed or incurred by <i>us</i>; - and (c) <i>you</i> must arrange for the <i>debit payment</i> to be made by another method or arrange for sufficient clear funds to be in <i>your account</i> by an agreed time so that we can process the <i>debit payment</i>. 4.3 You should check <i>your account</i> statement to verify that the amounts debited from <i>your account</i> are correct
5 Dispute	5.1 If you believe that there has been an error in debiting <i>your account</i>, <i>you</i> should notify us directly on (07) 3818 8806 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively, you can take it up directly with your financial institution. 5.2 If we conclude as a result of our investigations that <i>your account</i> has been incorrectly debited we will respond to <i>your</i> query by arranging for <i>your financial institution</i> to adjust <i>your</i> account (including interest and charges) accordingly. We will also notify you in writing of the amount by which <i>your account</i> has been adjusted. 5.3 If we conclude as a result of our investigations that <i>your account</i> has not been incorrectly debited we will respond to <i>your</i> query by providing <i>you</i> with reasons and any evidence for this finding in writing.

6. Accounts	<i>You should check:</i> (a) with <i>your financial institution</i> whether direct debiting is available from <i>your account</i> as direct debiting is not available on all accounts offered by financial institutions. (b) <i>your account</i> details which <i>you</i> have provided to <i>us</i> are correct by checking them against a recent <i>account</i> statement; and (c) with <i>your financial institution</i> before completing the <i>Direct Debit Request</i> if <i>you</i> have any queries about how to complete the <i>Direct Debit Request</i>.
7. Confidentiality	7.1 <i>We</i> will keep any information (including <i>your account</i> details) in <i>your Direct Debit Request</i> confidential. <i>We</i> will make reasonable efforts to keep any such information that <i>we</i> have about <i>you</i> secure and to ensure that any of <i>our</i> employees or agents who have access to information about <i>you</i> do not make any unauthorized use, modification, reproduction or disclosure of that information. 7.2 <i>We</i> will only disclose information that <i>we</i> have about <i>you</i>: (a) to the extent specifically required by law; or (b) for the purposes of this <i>agreement</i> (including disclosing information in connection with any query or claim).
8. Notice	8.1 If <i>you</i> wish to notify <i>us</i> in writing about anything relating to this <i>agreement</i>, <i>you</i> should write to: Buddhist Vihara (Temple) of Queensland Inc, 108, Eric Street, Goodna, QLD 4300, Australia 8.2 <i>We</i> will notify <i>you</i> by sending a notice in the ordinary post to the address <i>you</i> have given <i>us</i> in the <i>Direct Debit Request</i>. 8.3 Any notice will be deemed to have been received on the third <i>banking</i> day after posting.